

## WATER EFFICIENCY CHECKLIST

1. Analyse Water Consumption.

**Do you monitor your water usage on a monthly basis?**

2. Look out for Water Leaks. We lose three billion litres of water a day in England and Wales due to water leaks, and many of these can be costly to businesses. A dripping tap can waste an average of 13 litres a day, and a leaking toilet can waste 400 litres a day. (WWT.org.uk).

**Do you have a system for checking regularly for dripping taps and leaky toilets?**

3. Install Dual-Flush or Low Flush Toilets.

**Talking of toilets, have you installed dual-flush or low flush toilets?**

Toilets represent over 30% of water usage in the workplace. If your building is open to the public, this can be even more substantial.

4. Install Efficient Taps.

**Do you have water efficient taps?** Make sure all your hand basin taps are on auto shut-off. Aerators spread the stream of water coming out of your tap into tiny droplets, which prevents splashing and saves water.

5. Fill the Dishwasher.

**Do newly purchased dishwashers consume less than 3.5 litres per basket?** Always wash a full load of dishes to gain maximum water efficiency. If possible, change to a water efficient dishwasher, which uses the minimal amount of water necessary.

6. Don't Waste Drinking Water. Many people waste water by letting the tap run cold before filling up their glass. **Do you keep jugs of water in the fridge or have you installed a water fountain that serves cold drinking water?**

7. Make use of Rainwater.

**Is rainwater collected and used for suitable purposes, such as watering plants?** Note: a sprinkler uses around 1,000 litres of water an hour, so use collected rainwater if you can. (WWT.org.uk)